



Security Improvement Grant

Policies & Guidelines

The program goal is to encourage The Academy Road BIZ members to improve the security of their businesses. The goal is to mitigate break ins resulting in theft and property damage. This can include but is not limited to lighting, signage, access control systems, alarm systems, video surveillance, exterior upgrades. Additional information may be requested.

The Academy Road BIZ reviews all grants based on their merit and does not discriminate on the basis of actual or perceived group characteristics as identified in the Manitoba Human Rights Code.

- **All applications must be made in the form of a written request and will need to include the below application form, invoices from contractors, proof of payment, before and after photos and any reference materials that would be of help to the board.**
- Only registered businesses of The Academy Road BIZ are eligible for grants from The Academy Road BIZ
- A licensed and/or bonded contractor or other tradesperson must do all work. No sweat equity will be eligible for financial reimbursement. In some cases, the business may be approved to do the work itself, in which case only material costs will qualify for reimbursement.
- Projects must be in the form of a security enhancement. The board will not approve claims for damage from a recent break in.
- Projects should consider long term sustainability and maintenance. Upgrades can increase business security, peace of mind and deter future successful break ins.
- The BIZ will contribute up to 5% of the total investment, to a maximum of \$1000.
- Applicants are able to submit a claim once every two years.
- Due to a budgeted allocation, not all applicants will be approved. Applications will be considered on a case-by-case basis.
- Applications must be submitted to the BIZ Executive Director and require at least 30 days for review by the board. Applications are accepted on an on-going basis throughout the calendar year.
- All project costs must be submitted with the initial application. Additional costs will not be considered for reimbursement.

Grants are not made to, or for:

- Individuals
- Political activities.

All applications can be emailed to info@academyroadbiz.ca

If you have any questions about the *Policies & Guidelines* or would like to meet with someone, please contact us.

APPLICANT INFORMATION

Business Name: _____

Mailing Address: _____ Postal Code: _____

Contact Name: _____ Phone: _____

E-Mail: _____ Fax: _____

Business Tax Roll Number * : _____

* (5-digit number provided by the City on your City of Winnipeg Business Tax Statement)

Business Owner's Name (if different from above): _____

Owner's Address: _____ Postal Code: _____

Phone: _____

PROJECT INFORMATION

Address of location to be improved:

Type of Business: _____ Business frontage _____ ft.

Please describe the planned security improvements in detail. Provide copies of any sketches or specifications related to the proposed improvements. Be as specific as possible. Use a separate sheet if necessary. Failure to provide these documents or any information required in this application will delay your processing and may result in your grant not being approved.

PROJECT INVOICES

Only include copies of your invoices and proof of payment; retain the originals. Please provide a complete breakdown of the project expenses from your preferred contractor below:

Cost (Materials): _____ (Labour): _____ (Total): _____

Names of Contractor(s) to be used: _____

CERTIFICATION

(To be completed by the BIZ Member):

I hereby certify that the information provided in this application is true and accurate to the best of my knowledge. I have read and understood the terms and conditions of the grant application.

Applicant's Name & Title (Print): _____

Signature: _____ Date: _____